

CLEARFIELD CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
MEETING MINUTES  
6:00 P.M. WORK SESSION  
April 22, 2014

*(This meeting was held prior to a City Council work session.)*

PRESIDING:	Bruce Young	Chair
PRESENT:	Keri Benson	Director
	Kent Bush	Director
	Ron Jones	Director
	Mark Shepherd	Director
EXCUSED:	Mike LeBaron	Director
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Scott Hess	Development Services Manager
	Rich Knapp	Administrative Services Director
	Kim Dabb	Operations Manager
	Kodi Nelson	Court Clerk Supervisor
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Scott Hodge	Public Works Director

VISITORS: Kathryn Murray, Becky Brooks

Chair Young called the meeting to order at 6:00 p.m.

DISCUSSION ON THE HAIRCUT RESOLUTION

JJ Allen, Assistant City Manager, explained the City currently had eight project areas; five of them pre 1993 RDA's, two EDA's and one recently created CDA. He stated the City recently commissioned a Governance Study be completed and the resulting recommendation suggested the adoption of a resolution which would come before the Board during its policy session.

He explained the resolution would accomplish two specific things: 1) it would extend the life of the pre 1993 Areas, and, 2) it would formalize the practice of utilizing RDA funds to service the debt related to the Aquatic Center.

Mr. Allen provided the Council with information regarding the pre 1993 RDA's and stated the law specified an RDA had a life of 25 years with the option to extend an additional seven years.

Lewis Young Robertson & Burningham (LYRB), the City's RDA consultant, suggested adopting the resolution which would be applicable to all five designated project areas. He explained the resolution would be delivered to Davis County, as it collected the revenues to be distributed to the CDRA. He emphasized the increment being directed toward the Aquatic Center debt service was allowed by statute and its inclusion in the resolution formalized the intent.

Councilmember Bush inquired if the City had to request permission from the taxing entities to extend the area for an additional seven years. Mr. Allen responded that was not required and informed the Board of the financial repercussions if the City wasn't allowed or chose not to continue using the increment for the Aquatic Center debt service.

Councilmember Bush requested clarification on the increment from all five designated project areas being directed toward the debt service associated with the Aquatic Center. Mr. Allen indicated that all five were allowed to contribute because the recreation center only had to be located within the City, not necessarily in the specified RDA. He emphasized funds could not be used for that purpose from any EDA or a CDA and clarified those funds were specific to those particular project areas.

**Director Shepherd moved to adjourn as the CDRA and reconvene as the City Council in a work session at 6:06 p.m., seconded by Director Bush. All voting AYE.**

**APPROVED AND ADOPTED  
This 13<sup>th</sup> day of May, 2014**

**/s/Bruce Young, Chair**

**ATTEST:**

**/s/Nancy R. Dean, Secretary**

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield Community Development and Renewal Agency meeting held Tuesday, April 22, 2014.

/s/Nancy R. Dean, City Recorder